



GOVERNMENT OF KERALA

Abstract

Finance Department – The Kerala Service Rules - Instructions for accounting Special Casual Leave and Special Leave for Covid-19 - Orders issued.

FINANCE (RULES-B) DEPARTMENT

G.O. (P) No. 21/2023/Fin

Dated, Thiruvananthapuram, 01/03/2023

- Read: 1. G.O (P) No. 179/2021/Fin., dt. 30/12/2021.
2. G.O (P) No. 17/2022/Fin., dt. 15/02/2022.
3. Letter No. GE01/A/2022-23/110832/102 dt. 11/07/2022 received from the Accountant General (A&E).

ORDER

As per the Government order read as first paper above, detailed guidelines have been issued for sanctioning Special Leave for Covid -19. More over, as per the Government order read as second paper above, the period of Special Casual Leave under Section II, Appendix VII, Part I, the Kerala Service Rules will not be reckoned as duty for the purpose of accrual of earned leave with effect from 15.02.2022 on condition that past cases settled otherwise, if any, will not be reopened. Now, the Accountant General, in the letter cited, has requested to issue necessary instructions regarding accounting of Special Leave for Covid-19 and Special Casual Leave.

Government have examined the matter in detail, and are pleased to order the following for accounting Special Leave for Covid -19 and Special Casual Leave:

- (1). The details of Special Leave for Covid-19 and Special Casual Leave shall be entered in the Service Books of all the Non Gazetted employees who have been sanctioned these kinds of leave.
- (2). In the case of Gazetted Officers, orders of sanction of Special Leave for Covid-19 and Special Casual Leave, along with Reports of Transfer of Charge (RTC), shall be forwarded to the Accountant General (A&E).

- (3) . This G.O. will be applicable in all cases of Special Leave for Covid 19. With regard to Special Casual Leave, applicability of this G.O. will be with effect from 15/02/2022 on condition that past cases settled otherwise, if any, will not be reopened.
- (4) . The Chief Project Manager, SPARK will make modifications in the software for the purpose, if found necessary.

By order of the Governor

BISHWANATH SINHA
ADDITIONAL CHIEF SECRETARY (FINANCE)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
The Accountant General (Audit)-II, Kerala, Thiruvananthapuram.
All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries/Additional Secretaries/Joint Secretaries/Deputy Secretaries/ Under Secretaries to Government.
The Secretary to Hon'ble Governor, Kerala Raj Bhavan.
The Private Secretary to Hon'ble Speaker/Deputy Speaker of the Legislative Assembly.
The Private Secretaries to the Hon'ble Chief Minister and the Hon'ble Ministers.
The Private Secretary to the Hon'ble Leader of Opposition.
The Additional Secretary to the Chief Secretary.
All Heads of Departments / Offices.
All Departments and Sections of the Secretariat including Law.
The Director of Treasuries, Thiruvananthapuram.
The Advocate General, Kerala, Ernakulam .
The Secretary, K.P.S.C., Thiruvananthapuram .
The Registrar, High Court of Kerala, Ernakulam .
The Registrars of all Universities in Kerala.
The Nodal Officer, www.finance.kerala.gov.in.
The Chief Project Manager, SPARK.
The Web and New Media, Information & Public Relations Department.
The Stock File/Office Copy (E-2158373, RULES-B1/40/2022-FIN).

Forwarded / By Order


Section Officer