GOVERNMENT OF KERALA

Abstract

Finance Department – Periodical Surrender of Earned Leave for the Financial Year 2022-23 – Clarification – Orders issued.

FINANCE (RULES-B) DEPARTMENT

G.O. (P) No. 20/2023/Fin **Dated, Thiruvananthapuram, 25/02/2023**

Read: (1). G. O. (P) No. 39/2022/Fin., dated 30/03/2022
(2). G. O. (P) No. 53/2022/Fin., dated 20/05/2022
(3). G. O. (P) No. 64/2022/Fin., dated 13/06/2022
(4). G. O. (P) No. 120/2022/Fin., dated 30/09/2022
(5). G. O. (P) No. 136/2022/Fin., dated 04/11/2022
(6). G. O. (P) No. 148/2022/Fin., dated 30/12/2022
(7). Circular No. 114/2022/Fin., dt. 31/12/2022.

ORDER

As per the Government Order and the Circular read as sixth and seventh papers above, it has been ordered to credit the deferred periodical surrender of earned leave for the financial year 2022-23 in the Provident Fund account of the employees concerned w.e.f. 20.03.2023 subject to the conditions therein. Several doubts have been raised regarding the procedure to be followed in this regard. Hence considering various aspects, Government are pleased to issue the following orders.

1. In the case of employees under various Provident Fund schemes, sanction will be accorded to credit the deferred periodical surrender of earned leave for the financial year 2022-23 in the Provident Fund account concerned with a lock in period of four years. All procedures including sanctioning the surrender of earned leave shall be completed on or before 31.03.2023. In order to ensure proper scrutiny of the treasury instruments considering the hectic business in treasuries towards the close of the financial year, the bills / cheques for crediting periodical surrender of earned leave to the Provident Fund account shall be submitted to the treasuries concerned only on or after 01.04.2023.

2. Deferred periodical surrender of earned leave for the financial year 2022-23 in respect of those employees who do not have Provident Fund account including temporary employees and those under the Employees Provident Fund Scheme shall be paid in cash on or after 20.03.2023. All procedures in this regard shall be completed on or before 31.03.2023.

3. This order will be applicable to the employees in Government Departments, various Universities in Kerala, Local Self Government Institutions, Grant-in-Aid Institutions, Autonomous Bodies, Statutory Undertakings, Welfare Boards, Co-operative Institutions, Apex Societies, Public Sector Undertakings, Aided Educational Institutions, Constitutional Bodies drawing salary from the consolidated fund of the State and all other institutions constituted / controlled by the State Government as reiterated vide Government Order read as fifth paper above.

4. Exemption already given to Last Grade Servants (including Office Attendants in Subordinate Services), Part-time Contingent Employees, Municipal Contingent Employees, Office Attendants and Cooks in the personal staff of Hon'ble Chief Minister, Hon'ble Ministers, Hon'ble Leader of Opposition and Hon'ble Chief Whip will prevail.

5. This order will not affect the admissible terminal surrender of earned leave.

6. The Chief Project Manager, SPARK will make modifications in the software for the purpose, if found necessary.

7. All Heads of Departments / Drawing and Disbursing Officers and Treasury Officers will ensure strict compliance of this order. Any laxity in this regard will be viewed seriously and pecuniary loss sustained to Government / Institutions on account of sanction of earned leave in contravention to the orders issued will be recovered with penal interest from the officers responsible as stipulated in para (ii) of the Government Order read as fifth paper above.

By order of the Governor,

SANJAY M KAUL
SECRETARY (FINANCE-EXPENDITURE)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
The Accountant General (Audit)-II, Kerala, Thiruvananthapuram.
All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries/Additional Secretaries/Joint Secretaries/Deputy Secretaries/ Under Secretaries to Government.
The Secretary to Governor, Kerala Raj Bhavan.

The Private Secretary to Hon'ble Chief Minister.
The Private Secretary to Hon'ble Minister (Finance).
The Private Secretary to Hon'ble Speaker/Deputy Speaker of the Legislative Assembly.
The Private Secretaries to Hon'ble Ministers.
The Private Secretary to Hon'ble Leader of Opposition.
The Additional Secretary to Chief Secretary.
All Heads of Departments / Offices.
All Departments and Sections of the Secretariat.
The Director of Treasuries, Thiruvananthapuram.
The Secretary, K.P.S.C., Thiruvananthapuram (with C.L.)
The Registrar, High Court of Kerala, Ernakulam (with C.L.)
The Registrar, University of Kerala/Kochi/Calicut/Mahatma Gandhi/Kannur (with C.L.)
The Registrar, Fisheries University (with C.L.)
The Registrar, Kerala Veterinary and Animal Sciences University (with C.L.)
The Registrar, Kerala University of Health & Allied Sciences (with C.L.)
The Registrar, National University of Advanced Legal Studies (with C.L.)
The Registrar, Thunchath Ezhuthachan Malayalam University (with C.L)
The Registrar, Kerala Agricultural University, Mannuthi. (with C.L.)
The Registrar, Sree Sankara Sanskrit University, Kalady (with C.L.)
The Registrar, APJ Abdul Kalam Technological University (with C.L.)
The Registrar, Kerala Lok Ayukta, Thiruvananthapuram.
The Secretary, Ombudsman for Local Self Government, Thiruvananthapuram.
The Advocate General, Kerala, Ernakulam (with C.L.)
The Secretary, K.S.E.B., Thiruvananthapuram (with C.L.)
The General Manager, K.S.R.T.C., Thiruvananthapuram.
The Secretary, Human Rights Commission, Thiruvananthapuram.
The State Election Commissioner, Kerala, Thiruvananthapuram.
The State Chief Information Commissioner (with C.L.)
The Nodal Officer, www.finance.kerala.gov.in.
The Chief Project Manager, SPARK.
The Web and New Media, Information & Public Relations Department.
The Stock File/Office Copy (E-1491187, RULES-B1/12/2020-FIN).

Forwarded / By order

Section Officer