



**GOVERNMENT OF KERALA**

FINANCE (PENSION –B) DEPARTMENT

**CIRCULAR**

No. 29/2010/Fin.

Dated, Thiruvananthapuram, 25/3/2010.

Sub: - Voluntary retirement- preliminary verification by the Accountant General – further instructions – regarding.

Ref: - Lr.No.PM/6-44/09-10/488, dt. 8/2/2010 from the Accountant General(A&E), Kerala.

As per Ruling No. 1, Rule 56 A, Part III KSRs, orders permitting an employee to retire voluntarily after twenty years of qualifying service should not be issued until after the fact that employee has indeed completed the required qualifying service has been verified in consultation with the Accountant General. The Accountant General, Kerala in his letter cited has reported that certain appointing authorities are permitting the applicants to retire voluntarily from the service before receiving the verification report from the Accountant General regarding applicant's eligibility for retiring pension.

All the appointing authorities are therefore requested to ensure that voluntary retirement is sanctioned only after receiving the verification report regarding qualifying service from the Accountant General.

All heads of department / Pension sanctioning Authorities are requested to comply with the above instruction.

By Order of the Governor,

**B.SYAMALADEVI AMMA  
ADDITIONAL SECRETARY (FINANCE)**

To

The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.  
All Heads of Departments and Offices/All Departments (All Sections) of the Secretariat.  
The Secretary, Kerala Public Service Commission (with C.L)  
The Registrar, University of Kerala/Cochin/Calicut/ M.G/ Agri. University/ Sree sankaracharya University/Kannur (with C.L)  
The Secretary, Kerala State Electricity Board (with C.L.)  
The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with C.L).  
The NORKA Department.  
All Secretaries/Additional Secretaries/Joint Secretaries/Deputy Secretaries/Under secretaries to Government.  
The Secretary to Governor.  
The Private Secretaries to Chief Minister and other Ministers.  
The Private Secretaries to the Leader of Opposition and Government Chief Whip.  
The Private secretary to the Honourable Speaker.  
The Director of Public Relations, Thiruvananthapuram.  
Additional Secretary to the Chief Secretary.  
The Director of Treasuries, Thiruvananthapuram.  
The District Treasuries/Sub Treasuries.  
The General Administration (SC) Department  
The Public Relations Department.  
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Section Officer.

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