



GOVERNMENT OF KERALA

FINANCE (PLANNING A) DEPARTMENT

No.91/2016/Fin.

Dated, Thiruvananthapuram, 23.11.2016.

CIRCULAR

- Sub: - Submission of utilization certificate to Government of India-Instructions-Issued-Reg.
- Ref: - D.O. letter No.9-30/2015-B&A Dated 18.12.2015 from Additional Secretary & Financial Advisor, Ministry of Agriculture & Farmers Welfare (Department of Agriculture, Co-operation & Farmers Welfare), Government of India

The funds released by Government of India as grants-in-aid under various schemes are required to be utilized within one year of the date of the sanction of the grant. The utilization certificate, therefore, ordinarily be due after a period of 12 months from the date of sanction of the grant and a formal utilization certificate (UC) in the prescribed format is required to be furnished by the Implementing agencies. The Government of India has intimated vide reference cited that delay is seen occurred in submission of utilization certificate by the States, leading to a huge backlog in their settlement and therefore requested to send soft copies of the UCs by e-mail to the sanctioning authority followed by the original hard copies within 10 days of the submission of soft copy so as to enable the Ministries concerned to release the funds in time and expedite the process of settlement of UCs.

2. In the circumstances, all Administrative Departments/Implementing agencies are requested to send soft copies of the utilization certificate by e-mail to the sanctioning authority followed by original hard copies within 10 days of the submission of soft copy on completion of 12 months period from the date of sanction of the grant so that the Ministries concerned can release funds in time and expedite the process of settlement of UCs.

MINHAJ ALAM
SECRETARY (FINANCE RESOURCES)

[P.T.O]


To

All Additional Chief Secretaries/Principal Secretaries
All Secretaries to Government.

Copy to:

The Principal Accountant General (A&E), Kerala.
The Principal Accountant General (G&SSA), Kerala.
The Principal Accountant General (Audit), Kerala.
The Accountant General (E & RSA), Kerala.
All Heads of Department
All Finance Officers/Autonomous Bodies/Managing Directors of
Public Sector Undertakings
Nodal Officer, www.finance.kerala.gov.in
Stock File/Office Copy

Forwarded / By Order,



Accounts Officer