



GOVERNMENT OF KERALA
Finance (Inspection Wing—Non Technical-K) Department

CIRCULAR

No. 50/2016/Fin

Dated, Thiruvananthapuram, 9th June, 2016

Sub:- Finalisation of Finance Accounts and Appropriation Accounts 2015-16—Instructions issued—Reg.

Ref:- (1). G.O. (P) No. 476/2013/Fin dated 13-09-2013
(2). Circular No. 42/2014/Fin dated 15/05/2014
(3). Circular No. 43/2015/Fin dated 07/04/2015
(4). D.O. Letter No. AAD/1/53-6(B)/TS/15-16/457 dated 15/03/2016 from the Deputy Accountant General (Accounts & VLC), Kerala, Thiruvananthapuram.

In the Government Order and Circulars cited, instructions were issued to all Heads of Departments/Chief Controlling Officers/Controlling Officers to complete pending reconciliation of departmental figures of both expenditure and receipts as per the schedule prescribed in the Government order, strictly following the time limit and to forward Quarterly Progress Reports to the District Finance Inspecting Officers and Government in Finance Department.

The Deputy Accountant General in the D.O letter cited has informed that the Finance Accounts and Appropriation Accounts for the year 2015-16 will be finalised by the first week of July 2016. It has been reported that reconciliation is in arrears in respect of a number of departments.

The Accountant General therefore desires that necessary instructions be issued to all the Chief Controlling Officers, Controlling Officers and the respective Administrative Departments to carry out the reconciliation of both receipt and expenditure for the financial year 2015-16 expeditiously and to point out discrepancies, if any, to the Accounting Section concerned in the Office of the Accountant General by the first week of June 2016 by clearing all pending certificates of previous years.

Accordingly, all Heads of Department/Chief Controlling Officers/Controlling Officers and respective Administrative Departments are hereby directed to ensure that the instructions in the Government Order cited have been complied with scrupulously and completed the reconciliation of departmental figures of both expenditure and receipts for the fiscal year 2015-16 and pending reconciliation of previous years, if any before 15th of June 2016 without fail. Discrepancies if any, should be pointed out to the Accounting Sections concerned in the Office of the Accountant General within this period.

All COs/HODs/CCOs are hereby informed that any laxity in compliance with these instructions will be viewed seriously and stringent disciplinary action as stipulated in the Government Order cited will be initiated against those who are responsible for their persistent lapse in this regard.

Finance (Inspection Wing-Non Technical) Department and District Finance Inspection Squads will conduct surprise inspections in those offices, which have committed undue delay in reconciliation of accounts to fix responsibility against the delinquent officers for non-compliance of the above instructions in time.

Dr. K.M. ABRAHAM
Additional Chief Secretary (Finance)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram
The Principal Accountant General (G&SSA), Kerala, Thiruvananthapuram
The Accountant General (E&RSA), Kerala, Thiruvananthapuram
All Additional Chief Secretaries, Principal Secretaries, Secretaries, Special Secretaries,
Additional Secretaries, Joint Secretaries, Deputy Secretaries, Under Secretaries to
Government
All Heads of Departments / Chief Controlling Officers and Controlling Officers for strict
compliance
All Departments (All Sections) of Secretariat including Law, Finance & Legislature
The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with CL)
The Registrar General, High Court of Kerala, Ernakulam (with CL)
The Advocate General, Kerala (with CL)
The Registrar, University of Kerala/ Cochin/Calicut/ Mahatma Gandhi/ Kannur/ Kerala
Agriculture University/ Sree Sankaracharya Sanskrit University/Kerala University of
Fisheries & Ocean Sciences/ Kerala University of Veterinary and Animal Sciences (with
CL)
The Registrars / Secretaries of various Commissions in Kerala.
The Director of Treasuries, Thiruvananthapuram
All District Treasury / Sub Treasury Officers
The Director, Information and Public Relations Department (for publishing in website)
All District Finance Inspecting Officers
The Nodal Officer, www.finance.kerala.gov.in
Stock File/Office Copy

Forwarded / By Order


Section Officer