



GOVERNMENT OF KERALA
Finance (Budget wing-F) Department
CIRCULAR

No. 29/2016/Fin.

Dated, Thiruvananthapuram, 28.03.2016

Sub: - Appropriation Accounts 2015-16 - Finalisation-Instructions - Issued

Ref: - D.O. Letter No.AAD/I/53-6 (B)/TS/15-16/4580 dated 15/03/2016
from the Deputy Accountant General (Accounts & VLC), Kerala,
Thiruvananthapuram.

The Deputy Accountant General, in his D.O.letter referred above has informed that the Appropriation Accounts and Finance Accounts for the year 2015-16 will be finalized by the first week of July 2016. In order to achieve this target, the reappropriation/resumption orders of various grants issued by Finance Department have to be verified and a certificate of verification has to be issued by all Controlling Officers. If the process is delayed, the Accountant General will not be in a position to finalize the Appropriation Accounts 2015-16 in time.

2. All Controlling Officers are, therefore, to give top priority to this item of work and to furnish the certificate of verification together with reasons for variation, if any, and to make available full and forthright reasons for reappropriation/resumption of funds sanctioned during 2015-16 to the Accountant General within 10 days of receipt of skeleton accounts. Non-adherence to this time frame would affect the schedule for the preparation of Appropriation Accounts and the timely presentation of Accounts before the State Legislative Assembly.

3. All Controlling Officers are, therefore directed to strictly comply with the following instructions and any lapse in this regard would be viewed very seriously.

- Verify the accounts as in the skeleton Appropriation Accounts with reference to departmental figures and furnish reasons for variation between the final grant and actual expenditure.
- Give specific and complete reasons for reappropriation/resumption of funds sanctioned during the year.
- Furnish a certificate of variation of accounts to the Accountant General.

- Ensure completion of the above work within 10 days of receipt of the skeleton Appropriation Accounts from the Accountant General.

Dr. V.K. Baby

Special Secretary (Finance-Resources)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
The Principal Accountant General (G&SSA), Kerala, Thiruvananthapuram
The Accountant General (E&RSA), Kerala, Thiruvananthapuram
The Additional Chief Secretaries/Principal Secretaries/Special Secretaries
to Government.
All Heads of Department and Officers.
All District Collectors.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram.(with C.L).
The Registrar, High Court of Kerala, Ernakulam(with C.L)
The Registrar, Kerala Lok-Ayukta, Thiruvananthapuram.
The Advocate General, Kerala, Ernakulam(with C.L)
The Secretary to Governor of Kerala.
The Officers of Govt. Secretariat of and above the rank of Under Secretaries
(including Law and Legislature Secretariat)
The Additional Secretary to Chief Secretary.
All Departments (all sections) of the Secretariat including Law and Legislature.
The Director, Information & Public Relations Department.
✓The Nodal Officer, www.finance.kerala.gov.in
Stock File/Office Copy.

Forwarded/By Order



Accounts Officer