



GOVERNMENT OF KERALA
FINANCE (BUDGET WING-A) DEPARTMENT
CIRCULAR

Circular No. 24/2016/Fin.

Dated, Thiruvananthapuram, 18th March, 2016

Sub: -Budget 2016-17 – Budget documents – Distribution to the Heads of Departments – Instructions – Issued.

Arrangements have been made for the printing and supply of the Budget documents for 2016-17 to all concerned. The Superintendent of Government Presses, Thiruvananthapuram will distribute the documents to the Heads of Departments and others in accordance with the usual fixed scale of supply. He will also distribute one set each containing all documents to the Public Sector Undertakings. All Heads of Departments/Public Sector Undertakings are therefore directed to collect the copies of budget documents 2016-17 from the Government Press, Thiruvananthapuram.

The Heads of Departments will note that though there are three volumes of Demands for Grants, they will be supplied with the volumes concerned with their Departments outlay only.

One set of documents for the purpose of distribution will consist of the following items.

- 1. Demands for Grants (Relevant Volumes only)*
- 2. Revenue Budget*
- 3. Explanatory Memorandum*
- 4. Works Appendix (Vol. I & II)*
- 5. Debt Head Budget*
- 6. Budget Speech (English & Malayalam)*
- 7. Appendix IV (Provisions earmarked to Local Self Government Institutions)*
- 8. Twelfth Five Year Plan 2012-17- 5th Year's Programme-2016-17.*
- 9. Summary of Demands for Grants.*
- 10. Annual Plan 2016-17-Summary.*
- 11. Annual Plan 2016-17-Green Book*

In addition to the items mentioned above, all Heads of Departments and others would be supplied with one copy each of the following documents that are meant for restricted supply.

- 1. Appendix I (Details of staff)*
- 2. Annual Financial Statement*
- 3. Economic Review*
- 4. Budget in Brief*

5. *Medium Term Fiscal Policy & Strategy Statement with Medium Term Fiscal Plan for Kerala 2016-17 to 2018-19.*
6. *Vote on Account.*

The Heads of Departments/Public Sector Undertakings should not approach Government in the Finance Department or Administrative Department for the supply of budget documents.

A report regarding the receipt of budget documents should be sent by the Heads of Departments and Public Sector Undertakings to the Superintendent of Government Presses, Thiruvananthapuram under intimation to Government in the Finance Department.

The documents can also be downloaded from the Government website www.finance.kerala.gov.in.

P. Jayalakshmi
Joint Secretary (Finance)

To

All Heads of Departments.
All Public Sector Undertakings.

Copy to:

The Superintendent of Government Presses,
Thiruvananthapuram.

Forwarded/By Order,

Accounts Officer.

Signature valid

Digitally signed by
ANILKUMAR S
Date: 2016.03.19 08:12:30
PDT
Reason: Approved