



**GOVERNMENT OF KERALA**  
**Finance (Bill Discounting & Gender Budgeting) Department**

**CIRCULAR**

No. 10 /2016/Fin

Dated , Thiruvananthapuram , 09/02/2016

**Sub:-** Presentation of the List of Payments relating to Bill Discounting System (BDS) by the Divisions and District Treasury Officer, Thiruvananthapuram to the Accountant General – Instruction Issued.

**Ref:-** 1. G.O.(P) No. 13/2015/Fin Dated 12/01/2015

2. G.O.(P) No. 97/2015/Fin Dated 25/02/2015

3. G.O.(P) No.154/2015/Fin dated 27/04/2015

4. G.O.(P) No.576/2015/Fin dated 17/12/2015

5. Letter No. WAM/I/15-Misc/I-4/15-16/87 dated 07/10/2015 and 08/01/2016 from the O/o Principal Accountant General (A&E), Kerala, Branch Office, AGs Office complex, Karunakaran Nambiar Road, Thrissur.

In the orders referred to (1) to (4) above, Government have issued detailed guidelines regarding procedures for the introduction of Bill Discounting System (BDS) for making payment of pending bills of contractors in Public Works/Water Resources Departments.

As per the order the District Treasury Officer, Thiruvananthapuram shall draw and disburse the amounts to the banks through RTGS mode by debiting the expenditure to the head of account 8782-102-98 PW Cheques. Payments to the Bank shall be made against the Promissory Note submitted by Banks duly signed by authorised signatory in the space provided in the Promissory Note.

It is also ordered that the final accounts of these amounts are to be classified as per the order at item No. (3) shown above. The expenditure in respect of discounted bills will also be booked by the Divisional Engineers/Sub Divisional

Engineers through Transfer Entry Order (TEO) and recoveries will be remitted to the respective heads as per the existing practice.

Now the Accountant General in the letter referred to 5<sup>th</sup> paper above has pointed out the difficulty in reconciling the data supplied by District Treasury Officer, Thiruvananthapuram with the data supplied by the Public Works/Water Resources departments due to the absence of bill wise and division wise details. In addition to this, the payments included in Bill Discounting System(BDS) do not figure in the schedule of Settlement with Treasuries which is a reconciliation statement of the transactions between PW/WRD divisions and treasuries. Hence it is requested to issue necessary direction to the District Treasury Officer, Thiruvananthapuram to present a list of payments relating to BDS in such a way that each payment during a month can be identified in relation to the concerned divisions of Public Works/Water Resources Departments and show the cheque amount and discount charges separately.

Government after examining the matter in detail are pleased to issue the following guidelines:

1. A statement shall be appended from the month of February 2016 with the order relating to the payment of promissory note issued under BDS in such a way that each payment during a month can be identified in relation to the concerned PW/WRD divisions and showing the cheque amount and discount charges separately. National Informatics Center (NIC) shall make necessary modifications to the software to prepare the statement. A facility shall be made in the software also to view the details.
2. The District Treasury Officer, Thiruvananthapuram shall present the List of payments relating to BDS in such a way that each payment during a month can be identified in relation to the concerned PW/WRD divisions and show the cheque amount and discount amount charges separately with the help of the statement appended to the order.
3. The PW/WRD division shall furnish the necessary details along with their monthly accounts with the help of the statement appended to the order.

4. A similar data will be made available to the division offices and District Treasury Office, Thiruvananthapuram so as to clear the outstanding from the month of May 2015. The Division offices and District Treasury Officer, Thiruvananthapuram shall make necessary statements and necessary assistance to the Accountant General to clear the outstanding before 20/02/2016.

**Dr. V.K. Baby**

Secretary i/c, Finance (Resources)

To

- The Principal Accountant General (A&E), Kerala, Thiruvananthapuram  
The Principal Accountant General (G &SSA), Kerala,  
Thiruvananthapuram  
The Accountant General (E&RSA), Kerala, Thiruvananthapuram  
The Director of Treasuries, Thiruvananthapuram.  
The District Treasury Officer, Thiruvananthapuram  
The Chief Engineer, PWD (Roads & Bridges/Buildings),  
Thiruvananthapuram  
The Chief Engineer, I&A/Project II, Thiruvananthapuram.  
The Chief Engineer, Project I, Cauvery House, West Hill Kozhikode.  
The Public Works Department/Water Resources Department  
The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)  
Stock File/Office Copy

Forwarded/By Order

  
Section Officer