



GOVERNMENT OF KERALA

Finance (Streamlining) Department

**CIRCULAR**

No. 79/2014/Fin.

Dated, Thiruvananthapuram, 28<sup>th</sup> August 2014.

Sub: -Bringing establishment claims of cheque drawing departments under bill system of treasuries - Further directions issued - Reg.

Ref: - G.O. (P) No. 265/2014/Fin dated 07/07/2014.

As per G.O. cited above, Government issued orders to bring establishment claims of cheque drawing departments under treasury bill system with effect from 1<sup>st</sup> September 2014. Now certain departments have requested some more time to change into the new system and sought certain clarifications in the implementation on the new system. Accordingly the following clarifications are issued.

(i) The Drawing and Disbursing Officer power of cheque drawing departments will be limited to those officers who are already having direct transactions with treasuries. The establishment claims of employees down the line except Self Drawing Officers shall be drawn and disbursed by these Drawing and Disbursing Officers.

(ii) As regards other establishment claims, work related bills alone are now excluded from the purview of bill system. Hence all other establishment claims such as TA, office expenses shall be processed through bill system based on allotment letters if required.

(iii) In order to avoid hardship to employees in the wake of Onam, the date of introduction of bill system in cheque drawing departments is postponed to 1<sup>st</sup> October 2014 (ie, salary for September 2014). The HODs concerned shall make necessary arrangements to migrate to the new system by this time.

The Director of Treasuries shall issue necessary instructions to all treasury officers to honour bills of cheque drawing departments according to the salary payment schedule already in force.

**A.R.AJAYAKUMAR**  
Additional Secretary (Finance)

To

- The Principal Accountant General (A&E/G&SSA) Kerala, Thiruvananthapuram.*  
*The Accountant General (E&RSA) Kerala, Thiruvananthapuram*  
*The Chief Engineer, PWD/Irrigation/Harbour Engineering, Thiruvananthapuram*  
*The Principal Chief Conservator of Forests, Thiruvananthapuram*  
*All Heads of Departments and Offices*  
*All Department of the Secretariat*  
*The Director of Treasuries, Thiruvananthapuram*  
*Senior Divisional Manager, LIC Divisional Office, Thiruvananthapuram*  
*Chief Post Master General, Kerala, Thiruvananthapuram*  
*The Director, I & PRD, Kerala (for press release)*  
✓ *The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)*  
*Stock file/ Officer copy.*

Forwarded/By Order

  
Section Officer