



# GOVERNMENT OF KERALA

Finance (IT-SF) Department

No.09/14/Fin

Finance (IT-SF) Department  
11.02.2014

## CIRCULAR

Sub:-Finance Department - SPARK - Online submission of salary bills in Ernakulam

District- instructions - Issued

Ref:- Circular No. 78/2013/Fin dated 17.10.2013

In the Circular cited above, it has been directed that all the Drawing and Disbursing Officers(DDOs) and Self Drawing Officers (SDOs) drawing salary from the District Treasuries in Kerala shall e-submit the salary bills along with the normal bills generated through SPARK, from the salary bill for 10/2013, onwards. But due to technical constraints, e-submission of salary bills could only be implemented in the treasuries of Thiruvananthapuram district only.

Now, as a second phase it is directed that all the Drawing and Disbursing Officers(DDOs) and Self Drawing Officers (SDOs) drawing salary from all the treasuries in Ernakulam district shall e-submit the salary bills along with the normal bills generated through SPARK, from the salary bill for February, 2014, onwards

The Director of Treasuries shall ensure that e-submitted bills alone shall be encashed in all treasuries of Ernakulam district also.

The detailed instructions for e-submission through SPARK is available in the SPARK website, <http://www.spark.gov.in/webspark> & [www.info.spark.gov.in](http://www.info.spark.gov.in) and also in [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)

**V.SOMASUNDARAN**

Additional Chief Secretary (Finance)

To

The Director of Treasuries, Thiruvananthapuram  
All Head of Departments  
All Sections / Officers in Secretariat  
The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)  
Stock file / Office copy

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Manager (IT-SF)