



No.4575/IT-S2/2011/Fin

Finance (IT-SYSTEMS) Department

Thiruvananthapuram

Dated: 28/01/2013

Tender Notice No.4575/IT-S2/2013/Fin. Dated 28 /01/2013

Sealed competitive tenders are invited for the **onsite supply** of new, refilled and remanufactured toner/ribbon cartridges for the printers and Fax machines attached to Finance Department as detailed below.

Sl.No	Name of Printer	No. of printers available (Approximate)	No. of Requirement for one year (Approximate)
	EPSON		
1	LQ 1150	15	150
2	LQ 1070 DX	1	4
3	LQ 800	2	24
	SAMSUNG		
1	ML 1520	17	70
2	ML 1710 P	6	24
3	ML 1710	3	12
4	ML 1510	3	12
5	ML 1210	9	36
6	ML 1640	26	130
7	ML 2010	5	20
	BROTHER		
1	MFC 8440	1	4
2	MFC 5140	2	8
3	MFC 3040	2	10
	HP		
1	HP 1015	7	21
2	HP 1010	2	15
3	HP 1007 P	2	10
4	HP 1008	4	25
5	HP 1000	2	10
6	HP 1566	10	10
7	HP 1505 P	5	25
8	HP 5200n (A3)	1	5
9	HP 2700n Laser color	1	5
10	HP 2015 D	7	25
11	HP 1000	1	10
12	HP 1150	1	10
13	HP 2200	1	10
14	HP 1020 PLUS	27	150

15		HP 3745 inkjet	1	3
16		HP Deskjet 640C/D 1360	2	6
17		HP M.2100	1	3
18		HP Laser jet 6 MP	1	3
19		HP Laser jet 4M	1	3
20		HP Tally T 2250	1	3
21		HPLIPI 6050 L	1	3
22		HP CP 1510 (color) CB 540	1	3
23		HP 6500 color 4-in-one	1	5
	FAX MACHINE			
1		Canon Fax L220	1	2
2		Fax Jx201	1	2
3		Modi F5500	1	3
4		Samsung SF 565 R	1	3

Special Conditions:

- ❖ The toners should be supplied and installed in the printers attached to different sections of Finance Department situated in the main campus, Secretariat Annexe, All Sections including Inspection (Non Technical) located in the Housing Board building, Office of CTE at GPO Junction, Bank Employees Hall, Centre for Training in Financial Management (CTFM) Building at University Office Campus, Palayam, Thiruvananthapuram.
- ❖ The new toners should be supplied **within three hours** and refilled and remanufactured toners **24 hours** of order through Telephonic message.
- ❖ Genuine toner cartridges will only be accepted.
- ❖ The refilled/remanufactured toner cartridges should give at least 90% of the copies given by the respective new toner cartridges.
- ❖ Number of refilled toners supplied shall not be less than 30% of the total number of toners supplied
- ❖ If the above conditions are violated, payment will not be effected

The Tender shall be super scribed as Tender Notice No.4575/ITS2/2013/Fin dated 28/01/2013 and addressed to the Principal Secretary, Finance Department, Government Secretariat, Thiruvananthapuram so as to reach him before 4 pm on 19/02/2013. Belated tenders will not be entertained.

The tenders will be opened at 10.30 AM on 20/02/2013 in the Office of the Additional Secretary, Finance (IT Systems Department) in the presence of such tenderers or their authorized representatives who may be present at that time. Intending tenderers should quote the rate inclusive of all taxes. The Finance (IT-Systems) Department reserves the right to reject any tender without assigning any reason thereof.

1. Withdrawal from the tender after it is accepted or failure to execute agreement within a period of 15 days from the date of acceptance of order will entail cancellation of the order forfeiting the EMD and supply being entrusted to another firm.
2. No representation for enhancement of price once accepted will be considered.
3. Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderer must specify in their tender and also state the authority to which application is to be made.
5. The rates quoted should be inclusive of all taxes, duties, cesses, etc. which may become payable by the contractor under existing or future laws.
6. Payment will be made after performance evaluation by the Secretary, Finance Department.
7. Special conditions if any, attached with the tenders of the tenderer will not be applicable to the contract.

Every tenderer should send along with their tender an EMD equal to ₹3000/- in the form of DD drawn in favour of the Principal Secretary, Finance Department Government Secretariat, payable at Thiruvananthapuram. If Government has exempted any firm from furnishing the EMD, they should produce relevant documents along with the tender.

Application for the tender form should be accompanied by a cash remittance of ₹600 + 4% VAT which is the price fixed for a form in original and which is not refundable under any circumstances. Tender forms can be had from the Finance (Accounts B) Department, Government Secretariat on all working days from 30/01/2013. Sale of tender form will be closed at 4.00 pm on 19/02/2013. The cost of tender forms should be paid in Cash. Cheques, Postal Orders, Postage and Court Fee Stamps, etc. will not be accepted towards the cost of tender forms. Duplicate Forms will be issued at the rate of ₹300 + 4% VAT per copy.

Details of the requirements and the conditions governing their supply can be had from the **Finance (IT-Systems) Department, Government Secretariat, Thiruvananthapuram.**


P.S.PRADEEP

Additional Secretary to Government (Finance)

To

✓ www.finance.kerala.gov.in
Finance (Accounts B/Cash) Department
Notice Board