

# GOVERNMENT OF KERALA

## Abstract

Pension – Revision of Pension consequent on revision of pay scales – Procedures for revision of pension – revised orders issued-

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### FINANCE (PENSION-B) DEPARTMENT

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**G.O.(P)No.359/2006/Fin.**

**Dated, Thiruvananthapuram, 1st September, 2006.**

Read: 1) G.O.(P)No.180/2006/Fin dated 18.04.2006.  
2) G.O.(P)No.253/2006/Fin dated 08.06.2006.

## **ORDER**

In the Government Order read as 1st paper, orders have been issued for revising Pension/Family Pension and other related benefits of State Government Pensioners and Family Pensioners. Subsequently, in the G.O. read as paper (2), orders for the provisional revision of pension have been issued.

2. As per para 13.4 of the Government order read as 1st paper, it has been specified *interalia* that revision of Pension/Family Pension in respect of those who retired prior to 01.07.2004 will be made by officers specifically authorised in this regard and that orders in this regard will be issued separately. It has further been clarified that stepping up of the revised basic pension/Family Pension to 50%/30% of the minimum of the corresponding revised scale will be sanctioned subsequently after the full details relating to the pensioners are available and after vetting by the representatives of the Accountant General – vide Para 13 of Government Order read (2). The revision as per Government Order read as 1st paper also required the Pensioners/Family Pensioners to apply for revision with proof (i.e. copies of sanction orders or certificate from specified authorities) as regards their claims.

3. Government, after having examined the matter in detail, considering all aspects including the hardships being faced by the Pensioners/Family Pensioners for obtaining documentary proof of details such as designation at the time of retirement, corresponding revised scale of pay, Qualifying Service for pensionary benefits etc., and in consultation with Accountant General are pleased to order that revision of Pension/Family Pension in respect of those who retired/died before 01.07.2004 will also be made by the Accountant General as provided in Paras 3 and 4 of the Government Order read (1). This will be done even in cases where provisional pension has already been fixed and disbursed on the basis of the orders read (2).

4. As per the Government order read (1), Pensioners/Family Pensioners were required to submit application in Appendix I to the Accountant General through the Treasury Officers/Pension Disbursing Authorities (PDA). Now that the applicants are no longer required to give proof or certificate regarding designation, scale of pay and qualifying service at the time of retirement, a new application form (Appendix 6) has been devised and is attached. All Pensioners/Family Pensioners including those who received provisional pension should apply to the Treasury/Pension Disbursing Authority in this form. Those who have already applied in the earlier form (Appendix 1) need not apply again. The Treasury Officer/Bank/Pension Disbursing Authority shall then verify their records and fill up column 24 to 27 of the forms and certify the same. For applications received in the earlier format (Appendix 1), the Treasury/Pension Disbursing Authority shall use a blank form in Appendix 6 to fill in the details of Columns 1,2, 24, 25, 26, 27 and Box No.1.

5. One copy each of the application for Revision of Pension/Family Pension received by the Treasury Officer/Pension Disbursing Authority shall then be forwarded to the Accountant General (A&E), Kerala, Thiruvananthapuram – 695 039.

6. All Pension Sanctioning Authorities shall furnish to the Accountant General any information required by him relating to the revision of Pension/Family Pension within 2 weeks from the date of receipt of such communication from the Accountant General.

7. In the case of pensioners who are drawing Pension/Family Pension from treasuries/banks situated outside the State, they shall submit their application to their respective PDAs (treasury/bank) for onward transmission to the Accountant General (A&E), Kerala, Thiruvananthapuram- 695 039 through their respective Accountants General.

(By Order of the Governor),

**K.JOSE CYRIAC,  
PRINCIPAL SECRETARY (FINANCE).**

To

The Accountant General (A&E), Kerala, Thiruvananthapuram.  
The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.  
All Heads of Departments and Offices.  
All Departments (All Sections) of the Secretariat.  
The Secretary, Kerala Public Service Commission (with C.L).  
The Registrar, University of Kerala/Cochin/Calicut )with C.L).  
The Registrar, Mahatma Gandhi University, Kottayam (with C.L).  
The Registrar, University of Kannur, Kannur.  
The Registrar. Kerala Agricultural University, Thrissur (with C.L).  
The Registrar, University of Sanskrit, Ernakulam.  
The Secretary. Kerala State Electricity Board (with C.L).  
The General Manager, KSRTC. (with C.L).  
The Registrar, High Court. Ernakulam.  
All Secretaries, Additional Secretaries, Joint Secretaries,  
Deputy Secretaries and Under Secretaries to Government.  
The Private Secretaries to Chief Minister and other Ministers.  
The Private Secretaries to Speaker. Deputy Speaker, the Leader of  
Opposition and Government Chief Whip.  
The Director of Public Relations, Thiruvananthapuram.  
The Secretary to Governor.  
The Additional/Deputy Secretary to the Chief Secretary.  
The Accountant General (A&E), Tamil Nadu, Chennai.  
The Accountant General (A&E), Andhra Pradesh, Hyderabad.  
The Accountant General (A&E), Karnataka. Bangalore.  
The Accountant General (A&E.), Maharashtra. Mumbai.  
The Accountant General (A&E), Rajasthan. Jaipur.  
The Accountant General (A&E). Gujarat, Gandhi Nagar.  
The Accountant General (A&E). Hariyana, Chandigarh.  
The Accountant General (A&E), Punjab, Chandigarh.  
The Accountant General (A&E), Jammu & Kashmir, Srinagar.

The Accountant General (A&E), Himachal Pradesh, Shimla.  
The Principal Accounts Officer, Delhi Administration, Vikas Bhavan, New Delhi.  
The Accountant General (A&E), Madhya Pradesh, Gwalior.  
The Accountant General (A&E), Orissa, Bhubaneswar.  
The Accountant General (A&E), Uttar Pradesh, Allahabad.  
The Accountant General (A&E), Bihar, Patna.  
The Accountant General (A&E), West Bengal, Kolkata.  
The Accountant General (A&E), Assam, Dispur, Gauhati.  
The Accountant General (A&H), Manipur, Imphal.  
The Accountant General (A&F), Tripura, Agartala.  
The Accountant General (A&E), Nagaland, Kohima.  
The Accountant General (A&E), Arunachal Pradesh, Itanagar.  
The Accountant General (A&E), Utharanchal, Dehradun.  
The Accountant General (A&E), Goa, Panaji.  
The Accountant General (A&F), Chattisgarh, Raipur.  
The Accountant General (A&E), Jharkhand, Ranchi.  
The Accountant General (A&E), Mizoram, Aizawl.  
The Accountant General (A&E), Meghalaya, Shillong.  
The Accountant General (A&E), Sikkim, Gangtok.  
The Reserve Bank of India, Government and Bank Accounts (NB) Section, Bandra (E), Bombay (250 copies).  
The Head Offices of all Nationalised Banks (250 copies).  
The Chief Manager, Finance and Accounts, State Bank of Travancore, Thiruvananthapuram.  
The Regional Manager, Union Bank of India, Ernakulam.  
The Assistant Divisional Manager, Central Bank of India, Tvpm.  
The Senior Manager, Canara Bank, Thiruvananthapuram.  
The Senior Manager, Circle Office (Annexe) Canara Bank, Tvpm.  
The Chief Regional Manager, State Bank of India, Thiruvananthapuram.  
The Divisional Manager, Syndicate Bank, Thiruvananthapuram.  
The Regional Manager, Indian Bank, Thiruvananthapuram.  
The Regional Manager, Indian Overseas Bank, Thiruvananthapuram.  
The Regional Manager, Vijaya Bank, Thiruvananthapuram.  
The Director of Treasuries, Thiruvananthapuram.  
The District Treasuries/Sub Treasuries.

1. PPO No
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**APPLICATION FOR REVISION OF PENSION/FAMILY PENSION**(Refer G.O. (P) No 359/2006/Fin, Dated 1<sup>st</sup> September, 2006)**(Columns 1 to 12 must be filled in by Applicant)**

1. Name of the Pensioner (Capital Letters)		
2. Name of Family Pensioner (Capital Letters)		
3. Postal Address with PIN		
4. Phone no, with STD Code		
	By Applicant	By Treasury/PDA
5. Date of Birth (a) of Pensioner		
(b) of Family Pensioner		
6. Department at time of retirement		
7. Office/Institution from which retired		
8. Date of Retirement/death while in service		
9. Date of superannuation (for teaching staff)		
10. Date of death of pensioner (in case of death after retirement)		
11. Name of treasury/bank branch from which pension is being received		
12. Rules applicable (Strike off whichever is not applicable ; Circle what is applicable)	KSR/ KER/UGC/AICTE/Medical Education/Central Judicial Scale	

**(Columns 13 to 23 may be filled in by Applicant, if information is available; Please see Instruction 4)**

13. Designation at time of retirement (give Time Bound Higher Grade – TBHG - if applicable & available)		
14. Last pay drawn		
15. Scale of pay at time of retirement		
16. Corresponding revised scale		
17. No of years of Qualifying Service		
	By Applicant	By Treasury/PDA
18. Pension Sanctioning Authority		
19. Date of joining service		
20. Date(s) of restoration of commuted portion		
21. Date of commencement of pension		
22. Date of commencement of family pension		
23. Other Information that the Petitioner may like to give:		

Certified that the information furnished above are true and correct to the best of my knowledge and belief. Also certified that the details of columns (from SI Nos 13 to 23) are left blank as they are not known to me and hence, the decision of the Government and the Accountant General thereon shall be binding on me. I also agree to recovery of any amount found to be in excess, from my future pension.

Place  
Date

Signature of Pensioner/Family Pensioner  
Name of Applicant:

**Instructions to Pensioner/Family Pensioner**

1. Pension Payment Order (PPO) No, which is most crucial, must be written in Box No 1 at the top. Leave Box Nos 2 & 3 as blank.
2. Use blue or black ink. Red & Green ink will be used by the Treasury/Bank/PDA and/or the AG.
3. Columns at SI Nos 1 to 12 are mandatory i.e. these will have to be filled in by the applicant.
4. Columns at SI Nos 13 to 23 are not mandatory. If these columns are left blank by the Applicant, these will be supplied by the Treasury/Bank/PDA, Pension Sanctioning Authority or the AG, whose decision will then be final and binding on the Pensioner/Family Pensioner.
5. Please use forms printed/copied on a single sheet i.e. page 2 should be on the reverse of page1. Avoid multiple sheets.
6. The application form has to be submitted to the Treasury, Bank/PDA in duplicate.

**For Use in Treasury/Pension Disbursing Authority**

**24. Information available from Pension Documents (Write "NA", if information is not available in Pension Documents)**

(a) Designation at time of retirement including TBHG, if applicable & available	
(b) Scale of pay at time of retirement	
(c) Last drawn Basic Pay	
(d) No of years of Qualifying Service	

**25. Pre-revised pension for March 2005 (Pension/Family Pension captured based on G.O.(P) No 3001/1998/Fin dated 25.11.1998 in respect of pre-01.03.1997 retirement/death and Pension/Family Pension at the time of retirement/death in respect of post 01.03.1997 retirement/death)**

(a) Pension	
(b) Family Pension at higher rate	
(c) Family Pension at lower rate	

**26. Provisionally Revised Pension as on 1.4.2005**

(a) Pension	
(b) Family Pension at higher rate	
(c) Family Pension at lower rate	
(d) Arrears paid	

<b>27. Other relevant information, if any</b>	
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Certified that the information at SI Nos 24, 25 & 26 are as per records available in this office. Also certified that details furnished by Petitioner at SI Nos 5, 6, 7, 8, 9, 10, 11, 18, 19, 20, 21, 22, 23 (Strike off SI Nos where information cannot be certified as correct) are correct. Also certified that the details furnished by Petitioner at SI Nos 5, 6, 7, 8, 9, 10, 11, 18, 19, 20, 21, 22, 23 (Strike off SI Nos where information is known to be correct) are not correct; the correct details are written in red ink in the appropriate Column against the SI No. Information in the remaining Columns are not known to the Treasury/Bank/PDA.

Place  
Date

(Seal)

Signature of Treasury Officer/Branch Manager  
Designation & Name of Office  
Phone number with STD Code  
Postal Address