



Government of Kerala

Abstract

Integrated Financial Management System (IFMS)- Introduction of New Ways and Means Management System (WaMS 2.0) - Orders Issued.

Finance (SS) Department

G.O.(Ms.) No.237/2018/Fin.

Dated, Thiruvananthapuram,04.07.2018.

Read:- Circular No. 100/2014/Fin. dated 19.11.2014.

ORDER

Government had introduced an online system viz. Ways and Means System (WaMS) to ease the process of obtaining Ways and Means clearance vide circular read above. Subsequently, Integrated Financial Management System (IFMS) was rolled out in the State. Government are now pleased to revamp the present system and to introduce a new centralized and web-based Ways and Means Management System for prompt monitoring and effective management of liquidity position of the State. All the Drawing and Disbursing Officers / Chief Executive Officers or Administrators of Public Sector Undertakings and other institutions are directed to streamline their treasury payments through the new system, henceforth.

In this system, Finance Department would upload necessary regulations on treasury transactions at regular intervals. Based on that regulations, the system would decide whether a claim requires ways and means clearance or not and accordingly the system would regulate the e-submission of instrument to treasury for payment. The detailed procedures and guidelines for the new Ways and Means Management System for online submission of ways and means clearance are given below:

I. Bills of Government Departments

1. There would be no separate login provision for DDOs in WaMS and no direct e-submission of request for clearance in WaMS. When the DDO process a bill in BiMS and tries to e-submit the same to Treasury System for payment, if that bill requires ways and means clearance as per the existing treasury regulation, the BiMS will direct to e-submit that bill to Finance Department through the option 'e-submission for W&MS in BiMS, for clearance. If the DDO e-submits that bill to Finance Department through the above option, it will be received and processed for clearance in Finance Department.
2. When Finance Department issues clearance for the bill, it will be available in the inbox of the concerned DDO in BiMS. Then the DDO should e-submit the clearance obtained bill to the Treasury System for payment.
3. The Treasury Officer concerned shall honor the bill after verifying the clearance letter which would be available in his/her inbox in CORETIS application.

II. Local Self Government Institutions' Bills and Effective Management of Loc Issuance (EMLI) Bills

1. In the case of bill generated through 'SANKHYA' and 'EMLI' applications, the DDO cannot e-submit bills to WaMS directly for clearance. The DDO should e-submit these bills to the Treasury System irrespective of whether the bill requires ways and means clearance or not. On receipt of the bill in treasury system, the treasury officer would verify the bill and if any of the bill requires ways and means clearance, the bill would be rejected by treasury for want of clearance.
2. The rejected bill will be available in the inbox of concerned DDO in BiMS. The DDO, in turn, can e-submit the bill to Finance Department through the option 'e-submission for W&MS in BiMS, for clearance. If the DDO e-submits that bill to Finance

Department through the above option, it will be received and processed for clearance in Finance Department.

3. When the Finance Department issues clearance for the bill, it will be available in the inbox of the concerned DDO in BiMS. Then the DDO should e-submit the clearance obtained bill to the Treasury System for payment.
4. The Treasury Officer concerned shall honor the bill after verifying the clearance letter which will be available in his/her inbox in CORETIS application.

III. Plan Scheme Treasury Savings Bank (PSTSB), Treasury Savings Bank (TSB) and other Treasury account Cheques of Government Departments / Autonomous Bodies / Institutions having DDO privilege

1. In the case of PSTSB and other Treasury account cheques, if the payment requires ways and means clearance, the administrator of the treasury account should e-submit request for ways and means clearance through the option e-submission for W&MS in BiMS. After obtaining the clearance, the same should be e-submitted to treasury along with the clearance letter.
2. The Treasury Officer concerned shall honor the cheque after verifying the clearance letter which would be available in his/her inbox in CORETSB.

IV. Plan Scheme Treasury Savings Bank (PSTSB), Treasury Savings Bank (TSB) and other Treasury account Cheques of Autonomous Bodies / Institutions not having DDO privilege

1. Autonomous bodies / institutions where there are no DDOs, they shall generate proceedings through WaMS (www.treasury.kerala.gov.in/wams) before submitting cheque to treasury.
2. If the cheque amount requires ways and means clearance, the e-submission will not be permitted unless a clearance is obtained.
3. For obtaining ways and means clearance there would be provision in the WaMS application for online submission of request for clearance.

4. After obtaining ways and means clearance, the instrument can be e-submitted to treasury for payment.
5. The Treasury Officers concerned shall honor the cheque after verifying the clearance letter which would be available in his/her inbox of CORETSB.

The Director of Treasuries would take urgent measures to ensure strict adherence to the above guidelines by all treasury officers. Any lapse in this regard would be viewed seriously.

By order of the Governor,
Manoj Joshi,
Principal Secretary (Finance)

To

The Accountant General (A&E), Kerala, Thiruvananthapuram.
The Accountant General (G&SSA), Kerala, Thiruvananthapuram.
The Principal Accountant General (E&RSA), Kerala, Thiruvananthapuram.
All Heads of Departments and Offices.
All Departments (All Sections) of Secretariat
The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C.L.)
The Registrar, High Court of Kerala, Ernakulam (with C.L.).
The Advocate General, Ernakulam (with C.L.)
The Registrar, Kerala Agricultural University, Thrissur (with C.L.)
The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur (with C.L.).
The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C.L.).
The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with CL).
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government
The Private Secretaries to Chief Minister, other Ministers and Leader of Opposition
The Secretary to Governor.
The Additional Secretary to Chief Secretary.
The Private Secretary to Speaker/Deputy Speaker
The Director of Public Relations, Thiruvananthapuram
The Director of Treasuries, Thiruvananthapuram
The Nodal Officer, www.finance.kerala.gov.in
The Stock file/ Office copy.

Forwarded / By Order,


Accounts Officer.