Signature of Recipient

## TR 46 [See Rule 164 (a) of KTC Vol.1] BILL FOR PAY AND ALLOWANCES/LEAVE SALARY OF A GAZETTED OFFICER Name of Treasury:

FOR TREASURY USE						
Computer Sequence No./Token No.	).			Date:		
Scroll No.						
SDO Code: Name:						
Designation:	<u> </u>		G.E No.			
Name of Office:			PAN/GIR:			
Head of Account			Plan (P)/Non-Plan (N)	Voted (V	/)/Charged (C)	
MAJ SMJ MIN SUB SSUB						
CPS/CSS Ratio						
Received for the period: (From	m)		(To)			
A. Amount due	Rate	Amount	B. Deductions	Rate	Amount	
Pay/Duty pay Leave Salary			GPF GPF (Loan Recovery)			
Special pay			GPF (Loan Recovery)  GPF (Arrear DA)			
Personal pay			GPF (ADA)			
Transit pay			Group Insurance			
			State Life Insurance			
Dearness Allowances			SLI (Loan Recovery)			
House Rent Allowance			Recoveries ordered by AG			
CCA			HBA-1			
PTA			HBA2			
PCA			HBA Additional			
Special Allowance			HBA interest			
			MCA			
Deduct Advance drawn			MCA interest			
G 1: A			FBS			
Gross claim A Total –B			PLI Rent			
Net Claim = A-B			Income Tax			
Net Claim – A-B			LIC			
Received Rs.	(₹.		Computer Advance			
		only)				
In CASH/TC to TSB						
			Total B			
				Γ		
Station:		Signature:			Stamp	
Date:		Designation:			Stamp	
FOR TREASURY USE ONLY Pay ₹						
Pay ₹(R	upees(Rupees			onl	y) in CASH/Chequeonly ) b y RBR	
POC No						
Accountant Treasury Officer						
Received Pay Order Cheque Py Order Cheque Py Order Cheque Issued by						

Accountant

Note: Govt. accept no responsibility, for any fraud or misappropriation in respect of money or draft made over to messenger.

## CERTIFICATE FOR CLAIMING HRA:

I certify that I did not occupy Govt. quarters during the period for which HRA is claimed in the bill.

Date: / /		Signatura
Date. / /		Signature:
LIFE CERTIFICATE referred in No	o.7: Sri/Smt.	is alive
on this	(date).	
Station:		Signature:
Date:		Designation:
Allotment Details (For PTA, PCA c	laim)	
Appropriation for current year	₹.	
Expenditure excluding the bill	₹.	
Expenditure including the bill	₹.	
Balance	₹.	
DIRECTIONS FOR USE		Signature of Drawing Officer
if the Officer desires so.	ne Govt. service must furnish	gnized agent and submitted for collection through such Banker or Agent a certificate that he has submitted proposals for SLI (Official Branch),

- Income Tax should be deducted as per rules. Leave salary/transit pay should be claimed after getting pay slip from the AG.
- Copy of LPC/Pay Slip should be attached with the bills as per rules.
- The details of salary enchased should be informed to the head of office with a copy of FBS schedule.
- An Officer who signs his own bills while absent on leave must either present it in person or furnish the above life certificate, signed by a r esponsible officer of Government or some other well known and trustworth y per son known to the Treasur y Officer.
- If conveyance allowance is claimed in this bill, a certificate as per rules should be furnished.

## FOR THE USE OF AG'S OFFICE Classifications Details of objection Debit Chargeable Credit Head of Account: Total amount of bill Passed for Rs. Admitted Disallowed Objected, See details of objection. Retrenchments slip No. GA dated Or objection slip No. dated dated Accountant/ CT AAG Sr. AO/AO AAO/SO AA Dated