



GOVERNMENT OF KERALA
Finance (Budget Wing - F) Department

CIRCULAR

No.43/2018/Fin

Dated, Thiruvananthapuram, 10th May, 2018.

Sub:- Appropriation Accounts for 2017-18 - Instructions to the Controlling Officers to verify and certify the correctness of the statement of Grant Fixation furnished by the Accountant General - reg.

Ref:- D.O.Letter No.AAD/I/53-6(B)/TS/17-18 dated 02-05-2018 from the Accountant General (A&E), Kerala, Thiruvananthapuram.

The first step in the process of finalization of Accounts is the preparation and forwarding of the Grant fixation Statements by the Accountant General to the Controlling Officers for the verification and certification of the correctness of the final amounts of grant fixed on the basis of all valid sanctions of Re-appropriation/Resumption issued from the Finance Department for the year. The timely submission of certificates by the Controlling Officers is very essential for the prompt finalization of Appropriation Accounts by the Accountant General within the scheduled time limit.

2. The Statements of final grants for 2017-18 under various units of appropriation based on the office records of Accountant General are now due for furnishing to the Controlling Officers concerned for verification and certification. All Controlling Officers are, therefore, requested to verify the respective statements of grant fixation for 2017-18 to be forwarded shortly by the Accountant General with reference to the departmental records and to furnish the certificates of verification to the Accountant General pointing out discrepancies, if any, **within ten days** of its receipt. If the certificate of verification of the grants is not furnished within this time limit, the Appropriation Accounts will be finalized by the Accountant General presuming that the department officers have accepted the final grants as intimated in the statement. It will not be possible to make any modification later.

3. All Controlling Officers are requested to give **top priority** for this item of work and to adhere to the **time limit** prescribed. **Any lapse in this regard will be viewed seriously.**

MANOJ JOSHI
Principal Secretary (Finance)

To

The Accountant General (A& E), Kerala, Thiruvananthapuram.
The Accountant General (G& SSA), Kerala, Thiruvananthapuram.

The Accountant General (E & RSA), Kerala, Thiruvananthapuram.
All Heads of Departments and Offices.
All Departments and Sections of the Secretariat.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram
(with C.L).
The Registrar of High Court, Ernakulam (with C.L).
The Registrar, Kerala Administrative Tribunal, Vanchiyoor,
Thiruvananthapuram(with C.L).
The Registrars, University of Kerala/Cochin/Calcutta/Mahatma
Gandhi/Kannur/Sanskrit (with C.L).
The Registrar, Kerala Lokayukta, Kesavadasapuram, Thiruvananthapuram
(with C.L).
The Registrar, Kerala Agricultural University, Mannuthi, Thrissur (with C.L)
The Vice Chancellor, Kerala Veterinary & Animal Science University, Pookot,
Wayand (with C.L).
The Registrar, Fisheries & Ocean Studies University, Panangadu, Kochi
(with C.L).
The Registrar, Kerala University of Health & Allied Sciences, Thrissur (with C.L)
The Advocate General, Ernakulam (with C.L).
The Secretary, Kerala State Electricity Board, Thiruvananthapuram (With C.L)
All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special
Secretaries/ Additional Secretaries/ Joint Secretaries/Deputy Secretaries/
Under Secretaries to Government.
The Secretary to Governor, Raj Bhavan, Thiruvananthapuram.
The P.S to the Speaker of the Legislative Assembly.
The Additional Secretary to the Chief Secretary.
The Nodal Officer, www.finance.kerala.gov.in for publishing on the website.

Forwarded / By Order



Section Officer