



GOVERNMENT OF KERALA  
FINANCE (BUDGET WING - A) DEPARTMENT

**C I R C U L A R**

**No.12/2018/Fin.**

**Dated, Thiruvananthapuram, 14<sup>th</sup> February 2018.**

**Sub: -Budget 2018-19 – Budget documents – Distribution to the Heads of Departments – Instructions – Issued.**

Arrangements have been made for the printing and supply of the Budget documents for 2018-2019 to all concerned. The Superintendent of Government Presses, Thiruvananthapuram will distribute the documents to the Heads of Departments and others in accordance with the fixed scale of supply. He will also distribute one set each containing all documents to the Public Sector Undertakings. All Heads of Departments/Public Sector Undertakings are therefore directed to collect the copies of budget documents 2018-19 from the Government Press, Thiruvananthapuram.

The Heads of Departments will note that though there are three volumes of Demands for Grants, they will be supplied with the volumes concerned with their Departments outlay only.

One set of documents for the purpose of distribution will consist of the following items.

1. Demands for Grants (Relevant Volumes only)
2. Revenue Budget
3. Explanatory Memorandum
4. Works Appendix-Vol.I
5. Debt Head Budget
6. Budget Speech (English & Malayalam)
7. Appendix IV (Provisions earmarked to Local Self Government Institutions)
8. Thirteenth Five Year Plan 2017- 2022 – 2<sup>nd</sup> Year's Programme – 2018-19
9. Annual Plan 2018-19 summary.

In addition to the items mentioned above, all Heads of Departments and others would be supplied with one copy each of the following documents that are meant for restricted supply.

1. Appendix I (Details of staff)
2. Annual Financial Statement
3. Economic Review
4. Budget in Brief
5. Medium Term Fiscal Policy & Strategy Statement with Medium Term Fiscal Plan for Kerala 2018-19 to 2020-21.

A report regarding the receipt of budget documents should be sent by the Heads of Departments and Public Sector Undertakings to the Superintendent of Government Presses, Thiruvananthapuram under intimation to Government in the Finance Department.

The documents can also be downloaded from the Government website [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in).

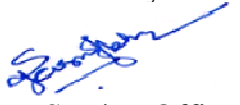
**B.SREEKUMAR**  
ADDITIONAL SECRETARY (FINANCE)

To

All Heads of Departments.  
All Public Sector Undertakings.

Copy to: Superintendent of Government Presses,  
Thiruvananthapuram.

Forwarded/ By Order

  
Section Officer