



**GOVERNMENT OF KERALA**

Finance (Accounts. B) Department,  
Thiruvananthapuram.

**Tender Notice No.Accounts-B1/66/2017/Fin Dated 20/09/2017**

**Sub: Tender for supply of lunch and other refreshments for Centre for Training in Financial Management – Reg**

Sealed tenders are invited for the supply of lunch and other refreshments for the trainees attending various programmes at Centre for Training in Financial Management, DPC Building, University Office Campus, Palayam, Thiruvananthapuram for a period of one year. The lunch should be supplied and served from 1PM to 2PM. The proposed menu is detailed below.

**Menu**

**Interested caterers should quote rates for the following menu. Minimum quantity offered in grams for each item should also be specified along with the rate:**

1	Kerala Meals
2	Fish Curry (75 gm)
3	Fish Fry (75 gm)
4	Chicken Curry (125 gm)
5	Chicken Fry (125 gm)
6	Dessert ( Ice Cream)
7	Dessert (Gulab Jamun)
8	Dessert (Fruit Salad)
9	Lunch+Fish Curry+Dessert
10	Lunch+Fish Fry+Dessert
11	Lunch+Chicken Curry+Dessert
12	Lunch+Chicken fry+Dessert
13	Chapattis (4 nos)+Green Peas Curry+Pickle+Dessert

14	Payasam (125gm)
15	Fruit Salad with Ice Cream
16	Vegetable Briyani (with Raitha/Salad pickle, papad)
17	Chicken Biryani (with Raitha/Salad pickle, papad)
18	Idiyappam (4 nos) + Kuruma
19	Gobi Manchuriam
20	Chicken Manchuriam
21	Chicken Roast
22	Pulav
23	Fried Rice
24	Egg Roast (one egg per person)
25	Egg Masala (one egg per person)
26	Kappa
27	Kerala Sadya (with 2 payasam + boli)

**The following conditions should also be satisfied.**

1. The supplier should possess a valid fssai registration
2. An agreement shall be executed with CTFM for supply of lunch and refreshment.
3. The supplier should provide warm drinking water, disposable drinking water glasses, sufficient paper napkins, waste collection bag and liquid hand wash
4. Ceramic/steel serving plates should be provided (melamine, plastic plates/plastic sheets not allowed)
5. Delivery of items needed to be at the top floor of CTFM
6. Rates should be inclusive of serving charges
7. Minimum number for supply is twenty five
8. Quantity of each items should be specified in the tender.

Intending tenderers may obtain the requisite tender forms from Finance (Accounts B ) Department, Government Secretariat, Thiruvananthapuram on which the tenders should be submitted. Application for the tender form should be accompanied by cash remittance of Rs.1500+ 12% GST ie. Rs.1680/- for original copy which is the price fixed for a form/set of forms which is not refundable under any circumstances. The tender forms are not transferable. Cheques, postage stamps etc. will not be accepted towards the cost of forms ,nor will the forms be sent via VPP. Duplicate tender forms, if requested will be issued at Rs.750+ 12% GST per copy.

Completed tender forms should be sent along with an EMD equal to 1 % of the total quoted value in the form of DD drawn in favour of the Principal Secretary, Finance Department, Government Secretariat, Thiruvananthapuram. If Government have exempted any firm from furnishing the EMD, they should produce relevant documents along with the tender.

**The successful bidder will have to produce a security deposit equal to 5% of the total quoted value in any of the following forms.**

- (i) By Cash
- (ii) Demand Draft from Nationalized Banks
- (iii) Bank Guarantee from Scheduled Banks in India
- (iv) Government Promissory Notes
- (v) Stock Certificates of the Central or State Governments.
- (vi) National Savings Certificates, Government of India 12 years National Plan Savings Certificates and 10 year Treasury Savings Certificate
- (vii) Treasury Savings Bank Deposits
- (viii) Post Office Savings Bank Deposits
- (ix) Post Office Cash Certificates
- (x) Deposit receipts of recognized bank and co-operative societies approved by Government for the purpose

Tender forms can be collected from the Finance (Accounts-B) Department, Government Secretariat, (Ph.2518112) on all working days from 20.09.2017. Sale of tender forms will be closed at **4 pm on 04.10.2017**. The cost of tender forms should be paid in cash.

The sealed tenders shall reach the undersigned on or before **3.00 p.m on 05.10.2017**. Late and incomplete tenders will not be accepted. The envelope should be superscripted "**Tender for the supply of lunch and other refreshments for Centre for Training in Financial Management – 2017**".

The tenders will be opened at 4.00 pm on 05.10.2017 in the presence of the tenderers or their authorized representatives who may be present at that time.

The undersigned will have the right to accept, reject or cancel any tender without assigning any specific reason.



**THIRUVANANTHAPURAM**

**MINI V R**  
JOINT SECRETARY (Finance)  
Finance (Accounts - B) Department  
Government Secretariat

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