



GOVERNMENT OF KERALA

IS-2/18/2017/FIN

Finance (IT systems) Department
Thiruvananthapuram.
Dated: 17.05.2017

Tender Notice No.IS-2/18/2017/Fin. Dated. 17/05/2017

Sealed competitive tenders are invited for the onsite supply of new, compatible, recycled toner cartridges for the printers and Fax machines attached to Finance Department, Government Secretariat, Trivandrum as detailed below.

Sl No	Tonner / Printer Model	Approximate requirement of tonner (new/compatible/recycled)
1	HP 05A	10
2	HP 12A	500
3	HP 16A	4
4	HP 28A	12
5	HP 35A	20
6	HP 36A	20
7	HP 55A	4
8	HP 53A	25
9	HP 78 A	150
10	HP63A	4
11	HP 88A	400
12	Samsung 1210	8
13	Samsung 1510	4
14	Samsung 1520	10
15	Samsung 1640	45
16	Samsung 2010	10
17	HP 3745 Black	3
18	HP 851 Bk	3
19	HP 855 Ctr	3
20	HP 920 XL Bl.	5
21	HP 920 XL Mag	5

22	HP 920 XL Yellow	5
23	HP 920 XL Zian	5
24	HP 3745 Colour	3
25	HP 640C Black	3
26	HPD1360 Black	3
27	HPCP1510 Cl Cyan	3
28	HPCP1510 Cl Mage	3
29	HPCP1510 Cl Yellow	3
30	HP 6500 4 in 1 Black	3
31	HP2700n Laser Black	3
32	HP2700n Laser Mag	3
33	HP2700n Laser Yellow	3
34	HP2700n Laser Cyan	3
35	HP3745 Black 27B	3
36	HPD1360Black 21B	3
37	HP2700n Laser colour	3
38	HP640 colour	3
39	HPM2100	3
40	Inkjet Printer	3
41	Ricoh SP 200s	10
42	Canon 925	25
43	Epson L220 Printer	
	C-664	3
	M-664	3
	Y-664	3
	B-664	3
44	Epson L	
	Y-T6644	3
	M-T6643	3
	C-T6642	3
	B-T6641	3
Fax Machine		
45	Cannon 4750	3
46	HP J 3608	3
47	Panasonic KXFP 701	3
48	Panasonic KXMB 772	3

Conditions

- a) The toners should be supplied and installed in the printers attached to different sections of Finance Department situated in the main campus, Secretariat Annex, Office of CTE at GPO Junction, Bank Employees Hall, CTFM Building at University Office Campus, Palayam, Trivandrum and Housing Board Building, Opp. to Government Press.
- b) The new toners should be supplied **within three hours** and recycled toners **within 24 hours** of order through telephonic message.
- c) Genuine toner cartridges will only be accepted
- d) The recycled toner cartridges should give **at least 90% of the copies** given by the respective new toner cartridges.
- e) If the above conditions are violated, payment will not be effected.

The Tender shall be super scribed as Tender Notice No. IS-2/18/2017-Fin dated: 17/05/2017 and addressed to the Additional Chief Secretary, Finance Department, Government Secretariat, Trivandrum so as to reach him before 3 pm on 02/06/2017. Belated tenders will not be entertained.

The tenders will be opened at 4:00 PM on 02/06/2017 in the office of the Joint Secretary, Finance (IT-Systems) Department in the presence of such tenderers or their authorized representatives who may present at that time. Intending tenderers should quote the rate inclusive of all taxes. The Finance (IT-Systems) Department reserves the right to reject any tender without assigning any reason thereof.

1. Withdrawal from the tender after it is accepted or failure to execute agreement within a period of 15 days from the date of acceptance of order will entail cancellation of the order forfeiting the EMD and supply being entrusted to another firm.
2. No representation for encashment of price once accepted will be considered.
3. Any attempt on the part of tenders or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderer must specify in their tender and also state the authority to which application is to be made.
5. The rates quoted should be inclusive of all taxes, duties, cesses etc. which may become payable by the contractor under existing or future laws.

6. Payment will be made after performance evaluation by the Additional Chief Secretary, Finance Department.
7. Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.
8. **The successful bidder will have to produce a security deposit equal Rs.22500/- in any of the following forms,**
 - (i) By Cash
 - (ii) Demand Draft from Nationalized Banks
 - (iii) Bank Guarantee from Scheduled Banks in India
 - (iv) Government Promissory Notes
 - (v) Stock Certificates of the Central or State Governments.
 - (vi) National Savings Certificates, Government of India 12 years National Plan Savings Certificates and 10 year Treasury Savings Certificate
 - (vii) Treasury Savings Bank Deposits
 - (viii) Post Office Savings Bank Deposits
 - (ix) Post Office Cash Certificates
 - (x) Deposit receipts of recognized bank and co-operative societies approved by Government for the purpose.

Every tenderer should send along with their tender, an EMD equal to Rs.4,500/- (Rupees Four thousand and Five hundred only) in the form of DD drawn in favour of the Additional Chief Secretary, Finance Department, Government Secretariat payable at Trivandrum. If Government have exempted any firm from furnishing the EMD, they should produce relevant documents along with the tender.

Application of the tender form should be accompanied by a cash remittance of Rs.900 + 5% VAT which is the price fixed for a form in original and which is not refundable under any circumstances. Tender forms can be had from the Finance (Accounts B) Department, Government Secretariat on all working days from 18/05/2017. Sale of tender form will be closed at 4.00 pm on 01/05/2017. The cost of tender forms should be paid in cash. Cheques, Postal Orders, Postage and Court Fee stamps etc. will not be accepted towards the cost of tender forms. Duplicate Forms will be issued at the rate of Rs.450+5% VAT per copy.

Details of the requirements and the conditions governing their supply can be had from the Finance (IT-Systems) Department, Government Secretariat, Thiruvanthapuram.



MINI.V.R

Joint Secretary (Finance)

To

www.finance.kerala.gov.in
Finance (Accounts B/Cash) Department
Notice Board
Stock File/ Office Copy