



**GOVERNMENT OF KERALA**

**Abstract**

Delegation of Financial Powers to Administrative Reforms Commission - Sanctioned - Orders Issued.

=====

**FINANCE (EXPENDITURE - B) DEPARTMENT**

**G.O.(Ms)No. 232/2017/FIN**

**Dated, Thiruvananthapuram, 18/04/2017.**

=====

Read :- 1) G.O. (Ms.) No. 16/2016/P&ARD dated 06/08/2016.  
2) Lr. No. 47/Gen./2016/ARC dated 27/12/2016.

**ORDER**

As per Government Order read above, Government have constituted Administrative Reforms Commission in the State with Sri. V.S. Achuthanandan MLA (Ex-Chief Minister) as the Chairman.

2. In the letter read above the Member Secretary, Administrative Reforms Commission has proposed to delegate financial powers to the Commission so as to enable effective functioning of the Commission.

3. Government having examined the matter in detail, are pleased to delegate financial powers to the Administrative Reforms Commission, as detailed in Annexure to this order..

By Order of the Governor,  
**Sadhana.S.Nair**  
Additional Secretary(Finance)

To

The Principal Accountant General (A&E) Kerala, Thiruvananthapuram  
The Principal Accountant General (G&SSA) Kerala, Thiruvananthapuram  
The Principal Accountant General (E&RSA) Kerala, Thiruvananthapuram  
All Additional Chief Secretaries/ Principal Secretaries/Secretaries/Special Secretaries to Government  
The Additional ~~Chief~~ Secretary to Chief Secretary  
The Director of Public Relations  
The Member Secretary, Administrative Reforms Commission  
The Director of Treasuries, Thiruvananthapuram  
The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)  
The Stock File/Office Copy

Forwarded/By Order

  
Section Officer

## ANNEXURE

Sl. No.	Item	Financial Powers
1	Purchase of Computer and peripherals	The Administrative Reforms Commission may without prior approval from Government, incur expenditure, which does not exceed Rs. 10 lakh in respect of purchase of Computer and peripherals including laptops subject to budget provision and the concurrence of Information Technology Department.
2	Purchase of Stores items other than for works, computer and peripherals and furniture	The Administrative Reforms Commission may without prior approval from Government, accord sanction expenditure which does not exceed Rs. 2 lakh in respect of purchase of stores and furniture, subject to budget provision and observance of Stores Purchase Rules.
3	Repair of Vehicles	The Administrative Reforms Commission may without prior approval from Government, accord sanction for repairing of vehicles up to Rs. 30,000/- per vehicle at a time, subject to availability of budget provision for the purpose and on production of an essentiality certificate from PWD Assistant Executive Engineer (Mech.).
4	Sanction of Tours within India	The Administrative Reforms Commission may without prior approval from Government, accord sanction tours of Chairman, Members and Staff of the Commission within India for official purpose.
5	Deputation for Training	The Administrative Reforms Commission may without prior approval from Government, accord sanction all cases of deputation of officers for training within the State or in India subject to the restrictions on economy measures imposed by Government from time to time and subject to the following conditions. i) The expenditure to be incurred including the training fee on this account does not exceed the available budget provision. ii) The Training is a professional one for the upgradation of the skills of the officers in the Commission.
6	Annual Maintenance Contract (AMC)	The Administrative Reforms Commission may without prior approval from Government, accord sanction expenditure related to Annual Maintenance Contract up to a limit of Rs. 3,00,000/- subject to the rules in force. In case of AMC of IT related items for eg. Computer peripherals, other hardware, software and other programmes, concurrence of IT Department shall be additionally required. In the case of other equipments/ machineries, concurrence of PWD or accredited agencies shall be additionally required.
7	Petty expenses	The Administrative Reforms Commission may without prior approval from Government, accord sanction up to Rs. 50,000/- p.a for petty expenses if sufficient budget provision is available.
8	Purchase of Furniture	The Administrative Reforms Commission may without prior approval from Government, accord sanction expenditure for purchase of furniture up to Rs. 2 lakh subject to budget provision being available and observing store purchase procedures and as per G.O.(P) No. 224/2000/Fin dated, 27/01/2000.

9	Repair of equipments/small machineries, etc.	The Administrative Reforms Commission may without prior approval from Government, accord sanction repair of equipments and small machineries up to Rs. 1 lakh subject to budget provision and subject to production of essentiality certificate from the respective engineer as the case may be.
10	Shifting of offices	The Administrative Reforms Commission may without prior approval from Government, incur charges upto Rs. 50,000/- for shifting of offices (loading and unloading charges will be at the rate fixed by Labour Department. For other items, tender procedure as stipulated in Store Purchase Rules may be followed).
11	Ceremonial Function	The Administrative Reforms Commission may without prior approval from Government, incur expenditure for each ceremonial function upto Rs. 50,000/-.
12	Printing	The Administrative Reforms Commission may without prior approval from Government, incur expenditure upto Rs. 50,000/- (in emergent cases printing work may be entrusted to private presses without reference to SGP not exceeding Rs. 10,000/- at a time subject to an annual limit of Rs. 1,00,000/-.
13	Hiring of vehicle	The Administrative Reforms Commission may without prior approval from Government, incur expenditure upto Rs. 3.5 lakh per vehicle/year.
14	Seminars/workshops	The Administrative Reforms Commission may without prior approval from Government, incur expenditure upto Rs. 5 lakh per event for conducting seminars and workshops.
15	Consulting charges	The Administrative Reforms Commission may without prior approval from Government, incur expenditure upto Rs. 7,50,000/- per consultancy.
16	Honorarium for experts	The Administrative Reforms Commission may without prior approval from Government, incur expenditure upto Rs. 25,000/- in each case.